Title

By whom

Date

Version

# 1. Introduction

Brief introduction of the test strategies, process, workflow and methodologies used for the project

## 1.1. Scope

### 1.1.1. In Scope

Scope defines the features, functional or non-functional requirements of the software that will be tested

### 1.1.2. Out of Scope

Out Of Scope defines the features, functional or non-functional requirements of the software that will NOT be tested

## 1.2. Quality Objective

Here make a mention of the overall objective that you plan to achieve with your manual testing and automation testing.

Some objectives of your testing project could be

* Ensure the Application Under Test conforms to functional and non-functional requirements
* Ensure the AUT meets the quality specifications defined by the client
* Bugs/issues are identified and fixed before go live

## 1.3. Roles and Responsibilities

Detail description of the Roles and responsibilities of different team members like

* Tester
* Test Manager
* Configuration Manager
* Developers
* Installation Team
* Amongst others

# 2. Test Methodology

## 2.1. Test Levels

Test Levels define the Types of Testing to be executed on the Application Under Test (AUT). The Testing Levels primarily depends on the scope of the project, time and budget constraints.

## 2.2. Suspension Criteria and Resumption Requirements

Suspension criteria define the criteria to be used to suspend all or part of the testing procedure while Resumption criteria determine when testing can resume after it has been suspended

## 2.3. Test Completeness

Here you define the criterias that will deem your testing complete. For instance, a few criteria to check Test Completeness would be

* 100% test coverage
* All Manual & Automated Test cases executed
* All open bugs are fixed or will be fixed in next release

# 3. Test Cases

All test cases

# 4. Resource & Environment Needs

## 4.1. Testing Tools

Make a list of Tools like

* Requirements Tracking Tool
* Bug Tracking Tool
* Automation Tools

## 4.2. Test Environment

* hardware / software requirements that will be used to test the application
* how to setup / configure the hardware / software to build the test environment

# 5. Terms/Acronyms

Make a mention of any terms or acronyms used in the project

TERM/ACRONYM DEFINITION

API Application Program Interface

AUT Application Under Test